# Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
January 15, 2019

Present: Pete Carlson, President; Debbie Wingo, Vice President; Dan Wells, Member; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Emily Stroup, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 6:47 PM
- b. Roll Call to Establish Quorum – Mr. Raya was absent
- c. Approval of Change to Agenda-
- d. Public Hearing

MSA (Wingo/Wells) approve the agenda

| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
|---|---|---|---|
| Carlson, Jackman | | Raya | |
| Wells, Wingo | | | |

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM
Welcome from Board President Pete Carlson
Pledge of Allegiance
Appointment of Brian Jackman – Mr. Jackman took his oath of office.

Superintendent's Report – On December 12th, Dr. Bridges attended Tom Hawkins School's K-4 Winter Program rehearsal. On December 17th, Dr. Bridges and Nancie Castro visited each of the District cafeterias to judge the cafeteria Holiday Decoration Contest, everyone did an excellent job with their decorations. On December 18th, Dr. Bridges attended the Anthony Traina School's Winter Program. On the following day, he attended Jefferson School's Winter Program. On January 12th, Dr. Bridges visited Cathy Frasier's transitional kindergarten class at Anthony Traina School. He watched the student's science and language arts project which involved setting up their own classroom fish tank. Along with Mindy Maxedon and Nancie Castro, Dr. Bridges attended School Service's Governor's Budget Workshop in Sacramento earlier today.

Dr. Bridges took a moment to congratulate Jefferson School Principal, Alyssa Wooten, for being selected as the Tracy Administrator of the Year as awarded by the Tracy Chamber of Commerce.

MSA (Wingo/Wells) - Approved the new hire of employees 11802, 11803, 11804, 11805; the new position of employee 11806; and the resignation of employees 11807 and 11808.

| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
|---|---|---|---|
| Carlson, Jackman | | Raya | |
| Wells, Wingo | | | |

III. PUBLIC HEARING – There were no comments from the public on any public hearing item.
- Resolution to Adopt the Mitigated Negative Declaration Pursuant to the California Environmental Quality Act (CEQA)

- Jefferson School District's Sunshine Proposal for the 2017- 2020 Contract – Year 2
- Jefferson Teacher's Association Sunshine Proposal for the 2017 – 2020 Contract – Year 2

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting December 11, 2018
4.2 Warrants – December 2018
4.3 Financials – December 2018
4.4 Dude Solutions Event Essentials Pro Agreement for Facilities Use Requests

MSA (Jackman/Wingo) approve the consent agenda as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Jefferson – Timothy Brewer, ASB President, reported on the events at Jefferson School. To recap, the end of the year was filled with fun activities including Mr. Brewer's favorites which were the Ugly Sweater Day and the Winter Program. Students returned to school on January 7th well rested with new goals. Mrs. Wooten began the year with the following quote that she shared with the students, "Goals give our lives direction. They help up us figure out where we are going and how we will get there. When we write down our goals, we are making a road map into the future". Students are gearing up for the spring play which will be Honk Jr. The Jefferson band was accepted to march down Main St. in Disneyland. The band will host a fundraising dinner and concert on February 20th. Progress reports are going out this Friday. Finally, the students all miss Ms. Vinyard very much and wish her well at the District Office.

Monticello – Isabella Ballard, ASB President, shared a quick recap of what happened at Monticello in December. There was awesome attendance for the Winter Programs. The Candy Grams fundraiser was a great success. The Monticello/Jefferson PFA had to buy 900 more candy grams to fulfill all of the orders. The fall box top donation raised $1,500. Thanks to Mrs. Marchini for counting each and every box top. Monticello gives a huge thank you to Sweet Arts for donating $190. On January 18th, progress reports will be sent home. On the last week of January, the third grade classes will have Pioneer School. On Monday, January 21st we will not go to school as we celebrate the life of Dr. Martin Luther King, Jr. Ms. Ballard welcomed back Mrs. Stroup on behalf of all of the Monticello students and told her that they missed her.

Traina – Traina School did not have an ASB representative available for the meeting.

Hawkins – Ariana Coehlo, Tom Hawkins' ASB President provided a quick recap from her campus. Students recently returned to school after the break. Prior to the break, Tom Hawkins School donated over 1,200 items to Brighter Christmas. January 18th is a busy day as it is Dad's and Donuts Day. Students will have an opportunity to enjoy donuts with their fathers and father figures before school. January 18th is also Cozy Clothes Day where students can wear comfy clothes. Report cards will also go home the same day. Mr. Ablaza has been volunteering to coach the chess club over the past few weeks. Students are doing very well and have been getting many accolades. The Chess Club will host a chess tournament this March. January 26th, the sixth grade students will attend science camp. January 23rd will mark the one hundredth day of school

5.2 School Parent Group Reports – President Alexis Imperial Bobis spoke for the Monticello/Jefferson Parent Faculty Association (MJPFA). The mission of the MJPFA is to foster positive relationships between parents, students, teachers, and staff, all while enhancing the educational experience of our students. The 2018-2019 Executive Board was introduced and this year the group has added an auditor to their board. The MJPFA has added a new website where parents can see the latest updates about the MJPFA, the calendar and sign up for membership. Ms. Imperial Bobis was happy to report that the MJPFA Carnival was amazing – she indicated that the

rewards far exceed the amount of work that goes into the event. The family involvement and outpouring of support was huge. There was also a great deal of support from groups such as the Lions Club, Tracy Fire, Town and Country, the Taqueria, and Kona Ice, to name a few. Non-profit groups were also at the carnival this year such as the Girl Scouts, and Animal Rescue of Tracy.

5.3 Special Education Department Report – Director, Angelica Thomas, provided her annual update of the Special Education Department. Special Education is a service that is provided to students who qualify under one or more of the thirteen different categories of special education outlined by the state of California. Ms. Thomas provided a breakdown of the students from past years versus this year as well as grade level data. We are seeing a rise in mild to moderate services for the age group of 3-5 years. The 3-5 age group has expanded dramatically within the last two years. We have a new preschool class that started midyear and is housed at Tom Hawkins School. Ms. Thomas thanked everyone who worked together to get the preschool started midyear. She also thanked the site administrators for working so closely with the Special Education Department to create a blended system of support for all students.

5.4 Student Enrollment - Enrollment is staying steady.

IV. PERSONNEL SERVICES

6.1 Jefferson School District's Sunshine Proposal for the 2017 – 2020 Contract – Year 2
MSA (Jackman/Wingo) approve Jefferson School District's Sunshine Proposal for the 2017 - 2020- Year 2

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

6.2 Jefferson Teacher's Association Sunshine Proposal for the 2017 – 2020 Contract – Year 2
MSA (Wingo/Wells) approve the Jefferson Teacher's Association Sunshine Proposal for the 2017 – 2020 Contract – Year 2 –

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

VI. BUSINESS AND FACILTIES

7.1 December 2018 Budget Adjustments
MSA (Wingo/Wells) approve the December 2018 Budget Adjustments as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.2 Food Services Department Update – Director, Debbi Rogers, updated the board and public on the Food Services Department. There is not a lot of new information to talk about as things are running smoothly despite being in the middle of an audit. At this point the cafeterias have served 5,900 more breakfasts this year than last year at this time. Mrs. Rogers believes that the increase is likely because they are no longer serving snacks. The first Wellness Policy Meeting will happen tomorrow and a committee will be formed after subsequent meetings. The Wellness Policy will then be brought to the Board for approval. Mrs. Rogers thanked her staff and stressed how much they care for the students.

7.3 Acceptance of the 2017 -2018 Audit-
MSA (Wingo/Jackman) approve the 2017- 2018 Audit as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

DRAFT

7.4 Tracy Little League Contract 2019- 2020- Tracy Little League president Rob Simmons spoke to the Board regarding the landscaper that they chose to maintain the fields.
MSA (Wells/Jackman) approve the Tracy Little League Contract for 2019 - 2020

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.5 Annual and Five-Year Report on Developer Fees and Capital Facilities Fund
MSA (Jackman/Wingo) approved the Annual and Five-Year Report on Developer Fees and Capital Facilities Fund

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.6 Naming of Ellis School Site Family of Franklyn Cole – Mrs. Wingo stated that we are very proud to name a school after a very deserving board member. Mr. Franklyn Cole served the Jefferson Board of Trustees for over thirty years with dignity and distinction. Some of Mr. Cole's family was present and Dr. Bridges introduced the Cole family members who were in attendance. Franklyn Cole's wife, Rena Cole; granddaughter, RenA Pombo; daughters Annette Pombo and Charlene Jessup; grandson, Ritchie Pombo and his fiancé were in the audience and recognized.
MSA (Wingo/Wells) approve the name of the Ellis School Site, Franklyn Cole Elementary School

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.7 Request for Quotation RFQ # JSD-0119-01, 2019 Document Cameras
MSA (Wingo/Wells) approve Request for Quotation RFQ # JSD-0119-01, Document Cameras, as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.8 Christy White and Associates Contracts for Audit Services
MSA (Jackman/Wingo) approve Christy White and Associates Contracts for Audit Services, as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.9 Resolution to Adopt the Mitigated Negative Declaration Pursuant to the California Environmental Quality Act; make Certain Written Determinations and Findings; and Authorizing the Filing of a Notice of Determination, Resolution 2019-01-01
MSA (Wingo/Jackman) approve the Resolution to Adopt the Mitigated Negative Declaration Pursuant to the California Environmental Quality Act; make Certain Written Determinations and Findings; and Authorizing the Filing of a Notice of Determination, Resolution 2019-01-01, as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, Wells, Wingo | | Raya | |

7.10 Williams Act Quality Reporting- no claims for this reporting period

VIII. BOARD DISCUSSION AND REPORTS

8.1 December Board Policy Updates, Consider for Adoption:

8.1.a – BP/AR 0420, School Plans/Site Councils

DRAFT

8.1.b – BP/AR 0450, Comprehensive Safety Plan
8.1.c – BP/AR 0460, Local Control and Accountability Plan (LCAP)
8.1.d – AR 1220, Citizen Advisory Committees
8.1.e - AR 4200, Classified Personnel
8.1.f – AR 5131.41, Use of Seclusion and Restraint
8.1.g – BP/AR 5144, Discipline

MSA (Wingo/Jackman) – Approve December Board Policy Updates as presented:
8.1.a – BP/AR 0420, School Plans/Site Councils
8.1.b – BP/AR 0450, Comprehensive Safety Plan
8.1.c – BP/AR 0460, Local Control and Accountability Plan (LCAP)
8.1.d – AR 1220, Citizen Advisory Committees
8.1.e - AR 4200, Classified Personnel
8.1.f – AR 5131.41, Use of Seclusion and Restraint
8.1.g – BP/AR 5144, Discipline

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, | | Raya | |
| Wells, Wingo | | | |

8.2 Revised Board Policy, BP 5131.62, Tobacco, Consider for Adoption

MSA (Wells/Jackman) approve the Revised Board Policy, BP 5131.62, Tobacco, as presented

| | | | |
|---|---|---|---|
| Ayes - 4 | Nays -0 | Absent – 1 | Abstain – 0 |
| Carlson, Jackman, | | Raya | |
| Wells, Wingo | | | |

8.3 Items for Next Board Meeting – HED architect contract.

ADJOURNMENT – MSA (Wingo/Wells) 7: 42 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

DRAFT